

FRONTERA

ROOF INSPECTION FIELD WORKSHEET

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Use this two-page worksheet to record the field evidence. Use the full guide for methods, examples, and limitations.

JOB INFORMATION

PROPERTY / ADDRESS _____

INSPECTION DATE / TIME _____ WEATHER _____

INSPECTOR / COMPANY _____ PROPERTY CONTACT _____

CLAIM NUMBER / REPORTED DATE OF LOSS _____

PURPOSE / REPORTED CAUSE _____

SAFETY, ACCESS, AND LIMITATIONS

☐ Safe access method selected ☐ Required protection confirmed ☐ Limitations documented

ACCESS METHOD; ROOF HEIGHT / PITCH; LADDER, EDGE, FOOTING; WEATHER / SURFACE; OPENINGS, LINES, TREES; INACCESSIBLE AREAS, REASONS, LIMITATIONS

ROOF PROFILE

COVERING / PRODUCT _____ APPROX. AGE AND SOURCE _____

ROOF SECTIONS / PLANE IDS _____ PITCH BY PLANE _____

LAYERS / MEASURED EXPOSURE _____ TOTAL AREA / MEASUREMENT SOURCE _____

ROOF SKETCH / PLANE MAP

PHOTOGRAPH EACH ELEVATION; LABEL PLANES, NORTH / ORIENTATION, PHOTO LOCATIONS, ADDITIONS, DRAINAGE, AND ACCESS

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PLANE MEASUREMENTS

PLANE ID	PITCH	AREA	EXPOSURE	PHOTO REFERENCES

LINEAR DIMENSIONS

EAVE _____ RAKE _____ RIDGE _____ HIP _____

VALLEY _____ WALL _____ PARAPET _____ OTHER _____

TOTAL ROOF AREA _____ MEASUREMENT SOURCE / DISCREPANCY _____

ROOF SYSTEM AND SCOPE NOTES

COMPONENT	MATERIAL / CONDITION	QTY / MEASUREMENT	ACTION / NOTES
Covering / layers / repairs			
Starter / underlayment / ice barrier			
Decking / drip edge / eaves / soffit / fascia			
Ridge vent / caps / hips / valleys			
Wall / transition / valley flashings			
Pipe jacks / vents / flues / skylights / chimneys			
Gutters / downspouts / drains / scuppers			
Roof equipment / detach-reset / other trades			

INTERIOR, PHOTOS, FIELD MEETING, AND FOLLOW-UP

ATTIC / INTERIOR: LOCATION; DECKING / FRAMING; ACTIVE WATER / TRACKS / STAINING / DETERIORATION; INSULATION / VENTILATION; METER, SETTING, READING, COMPARISON; ROOF PLANE

PHOTOS / MEETING / FOLLOW-UP: ELEVATIONS, ORIENTATION, OVERVIEWS, FINDINGS WITH SCALE, COMPARISONS; PLANE / FINDING / PHOTO IDS; ATTENDEES; AGREEMENTS / DISPUTES; DEFERRED WORK; BACKUP

Educational field aid only. Follow applicable safety rules and use qualified professionals for the site and scope.